

VENDOR AND PRODUCT:

Insurity Inc., Claims Express

SYSTEM PURPOSE: Claims management

CATEGORIES/TYPES OF DATA: Claims data

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: Every day

Microsoft Office 365

SYSTEM PURPOSE: Correspondence, data storage and calculation, general office productivity

CATEGORIES/TYPES OF DATA: Member data, correspondence, financial calculation

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: Every day

Target Solutions, Target Solutions

SYSTEM PURPOSE: Online training software

CATEGORIES/TYPES OF DATA: Training classes completed

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

Sage, Sage 50

SYSTEM PURPOSE: Accounting software

CATEGORIES/TYPES OF DATA: Payables, billing

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed