

# NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

## **GOVERNING BOARD MINUTES**

Wednesday, June 26, 2019  
11:00 A.M.

LOCATION: 16999 Placer Hills Road  
Meadow Vista, CA 95722

Vice President Peter Hills called the meeting to order at 11:00

a.m. The following member agency representatives were

present:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Absent	Representative
Courtland FPD	Absent	Representative
Higgins Area FPD	Jerry Good	Representative
Lake Valley FPD	Steve Pevenage	Representative
Linda FPD	Glen Weldon	Alternate
Pacific/Fruitridge FPD	Absent	Representative
Penn Valley FPD	Absent	Representative
Pine Grove CSD	Absent	-
Placer Hills FPD	Peter Hills	Representative
Sacramento Regional Fire/EMS	Kylie Soares	Alternate
Wheatland Fire Authority	Arthur Paquette	Representative
Wilton FPD	Ron Fiorica	Alternate

Others present: Scott Schimke, Executive Director, NCSDIA; Rick Krepelka, Chief Financial Officer, NCSDIA; Desiree Lewis, Claims Assistant, NCSDIA; Melinda Robinson, Senior WC Claims Examiner, NCSDIA; Jaheesha Griffin, Senior WC Claims Examiner, NCSDIA; Tricia Alderman, WC Claims Manager, Placer Hills Fire Protection District; Alex Harvey, Placer Hills Fire Protection District; Kirk Kushen.

### **1. Welcome & Introductions**

Vice President Peter Hills welcomed all to the meeting and attendees introduced themselves.

### **2. Unscheduled Matters**

There were no unscheduled matters.

### **3. Consent Agenda**

Ron Fiorica made a motion to approve the Consent Agenda. Glen Weldon seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**4. Appointment to Vacated Board Secretary/Treasurer Position**

Vice President Peter Hills open the floor for nominations to fill vacant position

Arthur Paquette made a motion to nominate Jeremy Edwards of Cosumnes Community Services District to Board Secretary/Treasurer Position. Glen Weldon seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**5. Appointment to Vacated Executive Committee Position**

Vice President Peter Hills open the floor for nominations to fill vacant position

Ron Fiorica made a motion to nominate Jeremy Edwards of Consumnes Community Services District to Board Executive Committee Position. Arthur Paquette seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**6. Approval of bills and financial Reports**

Chief Financial Officer Rick Krepelka presented and reviewed NCSDIA bills for April 1, 2019 – May 31, 2019; financial reports as of May 31, 2019; and investment report as of May 31, 2019.

Steve Pavenage made a motion to approve the bills and financial reports. Ron Fiorica seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**7. Executive Director Report**

Executive Director Schimke reported on the following:

- Introduction of NCSDIA WC staff; Jaheesha Griffin, Senior WC Claims Examiner and Tricia Alderman WC Claims Manager.
- Review of Gradient AI analysis implementation.
- Update on Cameron Park leaving JPA.

No Action was taken by the Board.

**8. Excess Coverage Costs to 2019/2020**

Executive Director Schimke reviewed the 2019/2020 Excess Workers' Compensation coverage through CSAC-EIA.

Glen Weldon made a motion to approve the excess costs at the \$300K SIR level presented. Steve Paquette seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**9. NCSDIA Actuarial Study for 2019/2020**

Executive Director Schimke noted that there were no changes to the draft actuarial report that had been presented at the prior board meeting.

Ron Fiorica made a motion to approve the 2019/2020 actuarial study as presented. Arthur Paquette seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**10. Dividend Analysis for 2019/2020**

Executive Director Schimke reviewed and discussed the dividend analysis for 2019/2020. He noted that per board policy there were no funds available to declare at this time.

No action was taken by the Board.

**11. Workers' Compensation Contributions for 2019/2020**

Director Schimke reviewed the final Worker's Compensation contributions for 2019/2020.

Arthur Paquette made a motion to approve the 2019/2020 WC Contribution as presented from the actuarial study as presented. Steve Pavenage seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**12. Final Budget for 2019/2020**

Chief Financial Officer Rick Krepelka presented and reviewed with the board the 2019/2020 budget as presented.

Arthur Paquette made a motion to approve the budget with the zero net income method as presented. Glen Weldon seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jerry Good, Steve Pavenage, Glen Weldon, Peter Hills, Ron Fiorica, Kylie Soares, Arthur Paquette.

Noes – none

**13. CAJPA Fall Conference September 10-13, 2019**

Executive Director Schimke presented information regarding the California Association of Joint Powers Authorities (CAJPA) Fall Conference in South Lake Tahoe. Board members are invited to participate.

No action was taken by the Board.

**14. PARMA Conference February 25-28, 2020**

Executive Director Schimke presented information regarding the Public Agency Risk Management Association Conference in Monterey, California. Board members are invited to participate.

No action was taken by the Board.

**15. Liability/Property Program Renewal Indications 2019/2020**

Executive Director Schimke reviewed the 2019/2020 renewal information.

No action was taken by the Board

**16. Future Board Meetings**

Wednesday, January 29, 2020, 10:00 AM – Cosumnes CSD, Elk Grove  
Wednesday, April 29, 2020, 11:00 AM – Cosumnes CSD, Elk Grove

**17. Adjournment**

Being no further business to discuss, Vice President Peter Hills adjourned the June 26, 2019 Governing Board Meeting of Northern California Special Districts Insurance Authority at 11:51 a.m.

The board adjourned to a wonderful lunch provided by Placer Hills Fire District.

Respectfully Submitted,

Scott Schimke, Executive Director