

NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

GOVERNING BOARD MINUTES

Wednesday, January 25, 2023-
10:00 A.M.

LOCATION: Teleconference

President Peter Hills called the meeting to order at 10:00 a.m.

The following member agency representatives were present:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Kelly Gonzalez	Alternate
Courtland FPD	Absent	-
Higgins Area FPD	Jerry Good	Representative
Lake Valley FPD	Steve Pevenage	Representative
Linda FPD	Kyle Heggstrom	Representative
Pacific/Fruitridge FPD	Michael Miller	Representative
Penn Valley FPD	Absent	-
Pine Grove CSD	Kevin McCann	Representative
Placer Hills FPD	Peter Hills	Representative
Sacramento Regional Fire/EMS	Julee Todd	Alternate
Wheatland Fire Authority	Absent	-
Wilton FPD	Ron Fiorica	Alternate

Others present: Tiffany Piper, Cosumnes CSD; Scott Schimke, Executive Director, NCS DIA; Rick Krepelka, Chief Operations Officer, NCS DIA; Melinda Robinson, Claims Manager NCS DIA; Cathy Mudd, Operations Manager NCS DIA; Erica House, Executive Assistant, NCS DIA; Guests: Joe Pieksza, CPA, Crowe; Steve Nestico, CPA, Crowe; Katelin Machnicz, CPA, Crowe.

1. Welcome & Introductions

President Hills welcomed all to the virtual meeting. Roll call of attendees performed by Melinda Robinson.

2. Nominations and Election of Officers for 2023

President Hills reviewed with the Board its current Officers and requested nominations for the new year.

Ron Fiorica made a motion to re-elect Peter Hills for President. Kevin McCann seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, and Ron Fiorica.

Noes – none

Steve Pevenage nominated himself to remain Vice President. Kevin McCann seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, and Ron Fiorica.

Noes – none

Appointment of Executive Committee for 2023

President Hills reviewed with the Board its current Executive Committee members.

David Welch stepped down from his position on the Executive Committee. Ron Fiorica volunteered to fill position. Nomination motion made by Kevin McCann. Nomination seconded by Jerry Good. Motion carried unanimously as follows:

Ayes – Board members Peter Good, Steve Pevenage, Kyle Heggstrom, Ron Fiorica, Peter Hills, Kelly Gonzalez, Kevin McCann, and Julie Todd.

Noes – none

Executive Committee for 2023 are as follows: Peter Hills, Steve Pevenage, Ron Fiorica, Art Paquette, and Kyle Heggstrom.

3. Unscheduled Matters

There were no unscheduled matters.

4. Consent Agenda

- A. Approval of June 29, 2022, Governing Board Minutes.
- B. Reauthorize Treasurer's authority to reinvest, sell and exchange securities.
- C. Reaffirm NCSDIA Conflict of Interest Code

Kyle Heggstrom made a motion to approve the Consent Agenda. Ron Fiorica seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, and Ron Fiorica.

Noes – none

5. Financial Audit as of June 30, 2022

Chief Operating Officer Rick Krepelka introduced Joe Pieksza, CPA of audit firm Crowe, Steven Nestico, CPA of audit firm Crowe and Katelin Machnicz, CPA of audit firm Crowe. Joe Pieksza presented overview of audit trends. Katelin Machnicz presented overview of what is tested during audit. Steven Nestico presented overview of cash and investments against last year and expanded operating costs to last three years. Positive final audit.

Michael Miller made a motion to approve the audit. Jerry Good seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, Ron Fiorica, and Michael Miller.

Noes – none

6. Approval of Bills and Financial Reports

- A) Chief Operating Officer Rick Krepelka presented the Bills.
- B) Chief Operating Officer Rick Krepelka presented the Financial Report.
- C) Chief Operating Officer Rick Krepelka presented the Treasurer’s Report.

Ron Fiorica made a motion to approve the Bills, Financial Report and Treasurer’s Report. Michael Miller seconded this motion. Motioned carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, Ron Fiorica, and Michael Miller.

Noes – none

7. Update Board Representation List

Executive Director Schimke reviewed with the Board the current board representation and alternates list, copies of which had been distributed with the board packets. He recommended that each member review these with their respective boards and notify NCS DIA office of changes.

No action taken by the Board.

8. Executive Director Report

Executive Director Schimke reported on the following:

- CAJPA Conference Sept 12-15, 2023
- 2022-23 Excess WC rates from PRISM
- Elk Grove Office Location is Closed
- Introduced Erica House, Executive Assistant
- Senate Bill Overview shared by Melinda Robinson

No action was taken by the Board.

9. 2022-2023 Final Contribution

Executive Director Scott Schimke presented an overview of the Capital Target Policy and Dividend Analysis. No funding is available for dividends.

Michael Miller made a motion to approve the 22/23 Installments. Jerry Good seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, Ron Fiorica, and Michael Miller.

Noes – none

10. Agreement for Workers’ Compensation Adjusting Services

Executive Director Schimke presented an overview of the updated Ardee WC contract for a three-year renewal effective 7/1/23-6/30/26.

Steve Pevenage made a motion to approve this renewal. Kevin McCann seconded this motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, Ron Fiorica, and Michael Miller.

Noes – none

11. Agreement for Management and Administrative Services

Executive Director Schimke presented an overview of the updated Ardee Management and Administrative Services contract for a three-year renewal effective 7/1/23-6/30/26.

Kevin McCann made a motion to approve this renewal. Jerry Good seconded this motion. Motion carried unanimously as follows:

Ayes – Board members Kelly Gonzalez, Jerry Good, Steve Pevenage, Kyle Heggstrom, Kevin McCann, Peter Hills, Julie Todd, Ron Fiorica, and Michael Miller.

Noes – none

12. Future Board Meetings

Wednesday, April 26, 2023 – Cosumnes CSD – 8820 Elk Grove Blvd, Elk Grove, CA 95624
Wednesday, June 28, 2023 – Teleconference

13. Adjournment

Being no further business to discuss, President Peter Hills adjourned the January 25, 2023, Governing Board Meeting of Northern California Special Districts Insurance Authority at 11:00 a.m.

Respectfully Submitted,
Scott Schimke, Executive Director