

NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

GOVERNING BOARD MINUTES

Wednesday, June 24, 2020
11:00 A.M.

LOCATION: Teleconference

President Peter Hills called the meeting to order at 11:01 a.m.

The following member agency representatives were present and confirmed by roll call:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Jeremy Edwards	Representative
Courtland FPD	David Welch	Representative
Higgins Area FPD	Jerry Good	Alternate
Lake Valley FPD	Steve Pavenage	Representative
Linda FPD	Kyle Heggstrom	Representative
Pacific/Fruitridge FPD	Michael Miller	Representative
Penn Valley FPD	Kurt Grundel	Representative
Pine Grove CSD	Absent	-
Placer Hills FPD	Peter Hills	Representative
Sacramento Regional Fire/EMS	Tyler Wagaman	Representative
Wheatland Fire Authority	Art Paquette	Representative
Wilton FPD	Absent	-

Others present: Scott Schimke, Executive Director, NCSDIA; Cathy Mudd, Operations Manager, NCSDIA; Melinda Robinson, Senior Claims Examiner, NCSDIA; Brian Edinger, Risk Control Advisor, NCSDIA.

1. Welcome & Introductions

President Peter Hills welcomed all to the meeting and attendees introduced themselves.

2. Unscheduled Matters

There were no unscheduled matters.

3. Consent Agenda

3A. April 29, 2020 Governing Board Minutes

3B. Approval of Bills and Financial Reports

- A. Bills: April 1, 2020 – May 31, 2020
- B. Financial Report as of May 31, 2020
- C. Investment Report as of May 31, 2020

3C. Excess Coverage Costs for 2020/2021

3D. NCS DIA Actuarial Study for 2020/2021

Michael Miller made a motion to approve the Consent Agenda as presented with a correction to the April 29, 2020 minutes for Michael Miller from alternate to representative. Tyler Wagaman seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jeremy Edwards, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kurt Grundel, Peter Hills, Tyler Wagenman, Art Paquette

Noes – none

4. Executive Directors Report

Executive Director Schimke reported on the following:

- TargetSolution, hosting a Training Platform session on 8/5/2020 at 10 a.m. He also noted that more information will be forthcoming.
- Updates on AB196, AB664, SB1159
- Updated the board on the NCS DIA website at www.ncsdia.com

Senior Claims Examiner reported on the following:

- COVID-19 claims update

No action was taken by the Board.

5. Dividend Analysis for 2020/2021

Executive Director Schimke reviewed and discussed the dividend analysis for 2020/2021. He noted that per board policy there were no funds available to declare a dividend at this time.

No action was taken by the Board.

6. Workers' Compensation Contributions 2020/2021

Executive Director Schimke presented the 20/21 actuary report and workers' compensation contributions by member for board approval. He advised the board that the first half of annual contribution will be sent out in July and as in the past the second half would be reviewed and approved at the January 28, 2021 meeting.

Michael Miller made a motion to approve WC contribution premiums as presented. Steve Pavenage seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jeremy Edwards, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kurt Grundel, Peter Hills, Tyler Wagenman, Art Paquette

7. Final Budget for 2020/2021

Executive Director Schimke reviewed with the Board the 2020/2021 final budget.

Jeremy Edwards made a motion to approve 20/21 budget as presented. Tyler Wagaman seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Jeremy Edwards, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kurt Grundel, Peter Hills, Tyler Wagenman, Art Paquette

8. CAJPA Fall Conference September 16-18, 2020

Executive Director Schimke advised the board that the California Association of Joint Powers Authorities (CAJPA) Fall Conference that is usually held in South Lake Tahoe has been rescheduled as virtual conference in conjunction with Association of Governmental Risk Pools (AGRiP), for October 14-15, 2020 . Board members are invited to participate.

No action was taken by the Board.

9. PARMA Conference February 2-5, 2021

Executive Director Schimke presented information regarding the Public Agency Risk Management Association (PARMA) to be held at Indian Wells Resort in California. Board members are invited to participate.

No action was taken by the Board.

10. Liability/Property Contributions 2020/2021

Executive Director Schimke presented the 20/21 VFIS premium for by members that are in the liability/property program.

No action was taken by the Board.

11. Future Board Meetings

Wednesday, January 27, 2021, 10:00 AM – TBD
Wednesday, April 28, 2021, 10:00 AM - TBD

12. Adjournment

Being no further business to discuss, President Hills adjourned the June 24, 2020 Governing Board Meeting of Northern California Special Districts Insurance Authority at 11:23 a.m.