



GOVERNING BOARD MINUTES

Wednesday, April 26, 2023

11:00 A.M.

LOCATION: 8820 Elk Grove Blvd, Elk Grove, CA 95624

President Peter Hills called the meeting to order at 11:00 a.m.

The following member agency representatives were present and confirmed by roll call:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Nou Vang	Alternate
Cosumnes CSD	Tiffany Piper	Alternate
Cosumnes CSD	Sheena Newman	Alternate
Courtland FPD	Barry McClain	Representative
Courtland FPD	Brad Whitney	Alternate
Higgins Area FPD	Absent	-
Lake Valley FPD	Steve Pavenage	Representative
Linda FPD	Kyle Heggstrom	Representative
Pacific/Fruitridge FPD	Michael Miller	Representative
Penn Valley FPD	Absent	-
Pine Grove CSD	Kevin McCann	Representative
Placer Hills FPD	Peter Hills	Representative
Placer Hills FPD	Alex Harvey	Alternate
Sacramento Regional Fire/EMS	Troy Bair	Representative
Wheatland Fire Authority	Absent	-
Wilton FPD	Ron Fiorica	Alternate

Others present: Scott Schimke, Executive Director, NCSDIA; Melinda Robinson, Claims Manager, NCSDIA; Jaheesha Griffin, Senior Claims Examiner, NCSDIA; Doug Alliston, Legal Counsel; Derek Burkhalter, Senior Actuarial Manager, Bickmore Actuarial.

1. Welcome & Introductions

President Peter Hills welcomed all to the meeting. He thanked the Cosumnes Community Services District folks for the use of their board room.

2. Unscheduled Matters

There were no unscheduled matters.



3. Communication From the Public – Public Comment

There were no public comments.

4. Consent Agenda

A. Approval of January 25, 2023, Governing Board Minutes.

Ron Fiorica made motion to approve the January 25, 2023 minutes and Nou Vang seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Barry McClain, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kevin McCann, Peter Hills, Troy Bair, Ron Fiorica.

Noes – none

Absent – Higgins Area FPD, Penn Valley FPD, Wheatland Fire Authority

5. Approval of Bills and Financial Reports

Executive Director Schimke presented and reviewed the financial reports as of March 31, 2023. He noted that said reports were in a new and much better format than previous reports.

- Bills: January 1, 2023 – March 31, 2023
- Financial reports as of March 31, 2023
- Investment Portfolio/Treasurer's report as of March 31, 2023.

Board Member Michael Miller made a motion to approve the bills and financial reports as provided. Troy Bair seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Barry McClain, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kevin McCann, Peter Hills, Troy Bair, Ron Fiorica

Noes – none

Absent – Higgins Area FPD, Penn Valley FPD, Wheatland Fire Authority

6. Executive Directors Report

Executive Director Schimke noted that he was still working on a contract for auditor services for NCSDIA. He indicated that he would have a contract to review for approval at the June 28, 2023 meeting.

No action was taken by the Board.

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7. Excess Coverage Costs for 23/24

Executive Director Schimke presented and reviewed with the Board estimated 23/24 excess coverage from PRISM. He also discussed the workers' compensation market updates memo from Gina Dean, PRISM's CEO.

No action was taken by the Board.

8. NCSDIA Actuarial Study for 23/24

Executive Director Schimke introduced Derek Burkhalter as the actuary from Bickmore Actuarial. Derek then presented a detailed analysis of NCSDIA's current status as well as the 23/24 funding requirements of the pool.

No action was taken by the Board.

9. Workers' Compensation Contributions 23/24

Executive Director Schimke presented the 23/24 proposed rates as determined by NCSDIA's policy and Bickmore Actuarial's analysis.

No action was taken by the Board.

10. Self-insured Retention (SIR) change for 23/24

Executive Director Schimke reviewed with the Board increasing NCSDIA's excess workers' compensation SIR from 300k to 400k effective July 1, 2023. He discussed both the benefits and risk of increasing the SIR. He recommended to the Board to increase the SIR to 400k effective July 1, 2023.

Board Member Steve Pavenage made a motion. Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Barry McClain, Steve Pavenage, Kyle Heggstrom, Michael Miller, Kevin McCann, Peter Hills, Troy Bair, Ron Fiorica

Noes – none

Absent – Higgins Area FPD, Penn Valley FPD, Wheatland Fire Authority

11. Dividend Analysis for 23/24

Executive Director Schimke presented and reviewed with the Board NCSDIA's Capitol Target Policy and the projected funds available that could be used as a dividend. He noted that these funds are available and would bring an updated report and recommendation at the June meeting.

No action taken by the Board.

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12. Preliminary Budget for 23/24

Executive Director Schimke presented and reviewed a preliminary budget for 23/24. He noted that a final budget would be presented and reviewed at the June meeting.

No action taken by the Board.

13. Cameron Park CSD re-admittance

Executive Director Schimke advised the Board that he had not heard anything further from Cameron Park CSD. Therefore, he recommended that the Board take no action on this item.

No action taken by the Board.

14. CAJPA Fall Conference September 12-15, 2023

Executive Director Schimke presented and reviewed with the Board a flyer regarding CAJPA's 2023 fall conference.

No action taken by the Board.

15. Future Board Meetings

Wednesday, June 28, 2023 – Zoom

Wednesday, January 31, 2024 – Zoom

Wednesday, April 14, 2024 - TBD

16. Adjournment

Being no further business to discuss, Peter Hills adjourned the April 26, 2023 Governing Board Meeting of Northern California Special Districts Insurance Authority at 12:01 p.m.

Special Note: The Board enjoyed a nice catered lunch after the meeting.