

Enterprise System Catalog:

FEBRUARY 7, 2022

VENDOR AND PRODUCT: **Insurity Inc., Claims Express**

SYSTEM PURPOSE: Claims management

CATEGORIES/TYPES OF DATA: Claims data

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: Every day

VENDOR AND PRODUCT: **Microsoft, Office 365**

SYSTEM PURPOSE: Correspondence, data storage and calculation, general office productivity

CATEGORIES/TYPES OF DATA: Member data, correspondence, financial calculation

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: Every day

VENDOR AND PRODUCT: **Sage, Sage 50**

SYSTEM PURPOSE: Accounting software

CATEGORIES/TYPES OF DATA: Payables, billing

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Insurium, Connections**

SYSTEM PURPOSE: Manage member contact information and policies

CATEGORIES/TYPES OF DATA: Contact information, annual policy-related data (lists of each member's buildings, vehicles, other property, annual payroll, etc.).

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Target Solutions, Target Solutions**

SYSTEM PURPOSE: Online training software

CATEGORIES/TYPES OF DATA: Training classes completed

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Sage, Intacct**

SYSTEM PURPOSE: Accounting

CATEGORIES/TYPES OF DATA: Payables, billing

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

ALTERNATIVE NAME: **File Storage System**

SYSTEM PURPOSE: Storage of electronic documents

CATEGORIES/TYPES OF DATA: All types of data

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

