



GOVERNING BOARD MINUTES

Wednesday, January 28, 2026

10:00 A.M.

LOCATION: Zoom

President Tiffany Piper called the meeting to order at 10:02 a.m.

The following member agency representatives were present and confirmed by roll call:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Tiffany Piper	Alternate
Cosumnes CSD	Nou Vang	Representative
Courtland FPD	Absent	-
Higgins Area FPD	Bethany Wilson (arrived at 10:05 am)	Representative
Lake Valley FPD	Perry Quinn	Representative
Linda FPD	Kyle Heggstrom	Representative
Pacific/Fruitridge FPD	Michael Miller	Representative
Penn Valley FPD	Absent	-
Pine Grove CSD	Kevin McCann	Representative
Placer Hills FPD	Alex Harvey	Representative
Sacramento Regional Fire/EMS	Marissa Shmatovich	Representative
Wheatland Fire Authority	Art Paquette	Representative
Wilton FPD	Ron Fiorica	Representative

Others present: Scott Schimke, Executive Director, NCSDIA; Melinda Robinson, Claims Manager, NCSDIA; Jennifer Chilton, Chief Financial Officer, NCSDIA; Tricia Alderman, Chief Claims Officer, NCSDIA; Veronica Corriea, Administrative Assistant, NCSDIA; Karl Meng, Chandler Assett Management; Art Ngo, Baker Tilly; Colleen Goeser, Baker Tilly

1. Welcome & Introductions

President Tiffany Piper welcomed all to the meeting.

2. Establishment of Quorum/Roll Call

Melinda Robinson did roll call.



3. Nominations and Election of Officers for 2026

Expiring Terms: President Tiffany Piper, Vice President Kyle Heggstrom.

Alex Harvey made a motion to approve the nomination of election of officers for 2026. Kevin McCann seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Higgins Fire PD, Penn Valley Fire PD

4. Appointment of Executive Committee for 2026

Michael Miller made a motion to keep the slate as is, keep the officers as elected for previous terms. Kevin McCann seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Penn Valley Fire PD

5. Unscheduled Matters

There were no unscheduled matters.

6. Communication From the Public – Public Comment

There were no public comments.

7. Consent Agenda

A. Approval of June 25, 2025, Governing Board Minutes.

Alex Harvey made a motion to approve the June 25, 2025 meeting minutes. Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

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Absent – Courtland Fire PD, Penn Valley Fire PD

8. Financial Audit for the Year Ended June 30, 2025

Chief Financial Officer DelCastillo presented to the Board the financial reports for the period ending June 30, 2025. Colleen Goeser, Baker Tilly, presented an overview of audit trends and testing. Colleen also presented an overview of cash and investments against last year and expanded operating costs to last three years. Positive final audit.

Michael Miller made a motion to approve the audit. Nou Vang seconded the motion.
Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Penn Valley Fire PD

9. Presentation of Investment Portfolio by Chandler Asset Management

Presentation made by Karl Meng, Chandler Asset Management.

No action taken by the Board.

10. Updates to Investment Policy

Presentation of recommended updates to NCS DIA investment policy.

Nou Vang made a motion to approve the investment policy. Alex Harvey seconded the motion.
Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Penn Valley Fire PD

11. Approval of Bills and Financial Reports

Chief Financial Officer DelCastillo presented the bills and Financial Reports for the period ending December 31, 2025.



Michael Miller made a motion to approve the financial reports. Ron Fiorica seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Penn Valley Fire PD

12. Claims Audit Results

Chief Claims Officer Tricia Alderman congratulated Melinda Robinson and her team for the impressive audit results. They had two audits with scores increasing from years past. The scores were quite impressive making them one of the highest in the state.

No action taken by the Board.

13. Executive Director Report

Executive Director Schimke reported on the upcoming conferences and Form 700's due April 1st.

No action was taken by the Board.

14. Resolution 2026-01: Designate AGRiP Representative

Executive Director Scott Schimke suggested the board nominate Jennifer Del Castillo as the NCSDIA representative to AGRiP

Kevin McCann made a motion to approve Jennifer DelCastillo as the NCSDIA representative for AGRiP. Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nou Vang, Bethany Wilson, Perry Quinn, Kyle Heggstrom, Michael Miller, Kevin McCann, Alex Harvey, Marissa Shmatovich, Art Paquette and Ron Fiorica

Noes – none

Absent – Courtland Fire PD, Penn Valley Fire PD

15. Update Board Representation List for 2026-2027

Executive Director Scott Schimke reviewed with the Board the current board representation and alternates list, copies of which had been distributed with the board packets. He recommended that each member review these with their perspective boards and notify NCSDIA office of changes.



No action was taken by the Board.

16. Future Board Meetings

Wednesday, April 29, 2026 – In Person-Location TBD

Wednesday, June 24, 2026 – Teleconference

Wednesday, January 27 2027

17. Adjournment

Being no further business to discuss, Tiffany Piper adjourned the January 28, 2026 Governing Board Meeting of Northern California Special Districts Insurance Authority at 11:09 a.m.